

PREFACE

The Book of Forms is supplementary to the Central Public Works Account Code. The Code contains the accounting instructions and guidelines for the Divisional offices of the Central Public Works Department or other Department of Union of India functioning under Public Works System. This Book prescribes the format of forms in which the accounts of the Division are maintained.

2. While the Code was revised in the year 1993 consequent to departmentalization of the Account, the Book of Form was not revised. We have tried to revise the forms in keeping with the latest changes in the accounting procedures.

3. Susequent amendment to this Book will be issued by the Chief Controller of Accounts with the approval of Competent Authority.

4 The forms in the present Book are revised with the concurrence of the Comptroller and Auditor General of India.

5 Suggestions from the users of the Book are always welcome for bringing out improvement in the format of Forms prescribed in the Book keeping pace with the changing accounting instructions.

6 I must place on record the contribution and commitment of Sh. R.S.Srivastava, Consultant and Dr. Dilip Kumar,Dy.Controller of Accounts without whom this revision was not possible. Finally, I would like to place on record the excellent services provided by the staff and officers of this office in bringing out the present revised version of this book.

(U.S.Pant)
Chief Controller of Accounts

New Delhi
Dated